



HILLINGDON  
LONDON



# Social Services, Health and Housing Policy Overview Committee

## Councillors on the Committee

Judith Cooper (Chairman)  
Peter Kemp (Vice-Chairman)  
David Benson  
Sukhpal Brar  
Patricia Jackson  
John Major (Labour Lead)  
June Nelson  
Mary O'Connor

**Date:** WEDNESDAY,  
27 MARCH 2013

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 5  
CIVIC CENTRE  
HIGH STREET  
UXBRIDGE  
UB8 1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

**This agenda and associated  
reports can be made available  
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request. Please contact us for  
further information.**

**Published:** Tuesday, 19 March 2013

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This Agenda is available online at:

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If there is a FIRE in the building the alarm will sound continuously. If there is a BOMB ALERT the alarm sounds intermittently. Please make your way to the nearest FIRE EXIT.



# **Policy Overview**

## **About this Committee**

This Policy Overview Committee (POC) will undertake reviews in the areas of Social Services, Health & Housing and can establish a working party (with another POC if desired) to undertake reviews if, for example, a topic is cross-cutting.

This Policy Overview Committee will consider performance reports and comment on budget and service plan proposals for the Council's Adult Social Care, Health and Housing Department.

The Cabinet Forward Plan is a standing item on the Committee's agenda.

The Committee will not consider call-ins of Executive decisions or investigate individual complaints about the Council's services.

## **Terms of Reference**

### **To perform the following policy overview role:**

1. conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. monitor the performance of the Council services within their remit (including the management of finances and risk);
3. comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. review or scrutinise the effects of decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. make reports and recommendations to the Council, the Leader, the Cabinet or any other Council Committee arising from the exercise of the preceding terms of reference.

### **In relation to the following services:**

1. social care services for elderly people, people with physical disabilities, people with mental health problems and people with learning difficulties;
2. provision of meals to vulnerable and elderly members of the community;
3. Healthy Hillingdon and any other health promotion work undertaken by the Council and partners to improve the health and well-being of Hillingdon residents;
4. asylum seekers;
5. the Council's Housing functions including: landlord services (currently provided by Hillingdon Homes), private sector housing, the 'Supporting People' programme, benefits, housing needs, tenancy allocations and homelessness and to recommend to the Cabinet any conditions to be placed on the exercise of the delegations by Hillingdon Homes.

Policy Overview Committees will not investigate individual complaints.

# Agenda

## **CHAIRMAN'S ANNOUNCEMENTS**

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the meeting held on 27 February 2013 - to follow
- 4 To confirm that the items of business marked in Part I will be considered in Public and that the items marked Part II will be considered in Private
- 5 Update on Welfare Reforms 1 - 2
- 6 Cabinet Forward Plan 3 - 12
- 7 Work Programme 13 - 16

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## UPDATE ON WELFARE REFORMS SINGLE MEETING TOPIC

**Contact Officer:** Neil Stubbings  
**Telephone:** x 7269

### REASON FOR ITEM

To provide the Committee with an overview of how the Housing Benefits changes will affect Local Authorities across London and to help inform what the ramifications for Hillingdon may be.

### OPTIONS AVAILABLE TO THE COMMITTEE

To question the witnesses about the Housing Benefits changes and the findings from the DWP Welfare Support Pilot work being conducted by other Local Authorities.

### INFORMATION

1. The Committee is responsible for undertaking the 'policy overview' role in relation to Social Services, Health and Housing. This role is outlined at the start of the agenda.
2. Previous experience from both Hillingdon and other Councils indicates that the Committee can have the greatest impact by focusing on a particular topic at one or several meetings.

### BACKGROUND

3. At the 27 February 2013 meeting, the Committee decided not pursue its review of **Housing and Benefit Changes and the Impact on Hillingdon Residents from January 2013** due to the changing Government timeframe. Instead, the Policy and Overview Committee agreed to examine Feedback on the DWP Welfare Support Pilots as a single meeting topic.
4. The following witnesses are anticipated at the meeting:
  - **Perry Singh**, Assistant Director of Housing, Regeneration & Major Projects, London Borough of Brent
  - **Angelo Iuliano** (IRRV Tech), Benefits Operations Manager, Southwark Council

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PART 1 – MEMBERS, PUBLIC AND PRESS

SOCIAL SERVICES, HEALTH AND HOUSING POC – 27 MARCH 2013

## **LINES OF ENQUIRY**

It is expected that this meeting will cover following\_lines of enquiry:

- To consider a pan-London perspective of the benefits reforms and how these relate to Hillingdon
- To understand the impact of the reforms for Local Authority Housing, in particular: Over-occupation policy and single room rates
- To understand the wider implications of the reforms on employment opportunities, the potential rise in homelessness and the reduction in accommodation available for the most vulnerable

## **SUPPORTING INFORMATION**

*(To Follow)*

## **SUGGESTED COMMITTEE ACTIVITY**

Question the witnesses, adding supplementary questions as appropriate.

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PART 1 – MEMBERS, PUBLIC AND PRESS

SOCIAL SERVICES, HEALTH AND HOUSING POC – 27 MARCH 2013



## **FORWARD PLAN – MARCH 2013 TO JUNE 2013**

Contact officer: **Charles Francis**

Telephone: **x 6454**

### **REASON FOR ITEM**

To review the Cabinet Forward Plan of forthcoming executive decisions to be made and any items on a published Cabinet agenda (if applicable).

### **OPTIONS OPEN TO THE COMMITTEE**

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

### **INFORMATION**

#### The Forward Plan

The Committee's terms of reference enable it to monitor the Cabinet's Forward Plan and comment, if required, to the relevant decision-maker (Cabinet or Cabinet Member) on future decisions within the Committee's remit before they are made. Comments made by the Committee, depending upon publication timings, can be included within forthcoming reports to the Cabinet or Cabinet Member.

The current edition of the published Forward Plan is attached showing those items that are within this Committee's remit. The Forward Plan is published around the middle of each month (at least 28 clear days before the next Cabinet meeting) to comply with regulations around giving advance notice of future executive decisions.

Committee Members can ask questions they have about a particular Forward Plan item in advance and if necessary, through the agreement of the Chairman, request an officer to be present at the Committee meeting to give advice.

#### The Cabinet agenda

If the Cabinet agenda has been published and the Committee meets before the date of the Cabinet meeting, the Committee is entitled to provide comments on a report under their remit to Cabinet. This is normally added to an addendum sheet tabled on the night of the Cabinet meeting.

## **SUGGESTED COMMITTEE ACTIVITY**

- To consider the briefing notes.
- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision-making.

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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Council Departments: RS = Residents Services SC&H =Social Care & Health AD = Administration Directorate FD= Finance Directorate

## Cabinet meeting - 21 March 2013

SI	<b>Supported Housing Programme</b>	This report will update Cabinet and request any necessary decisions in order to progress the Council's Supported Housing Programme and HRA Pipeline projects, in order to upgrade and build new homes for residents and vulnerable adults in the Borough.	Various		Cllr Jonathan Bianco	RS - Norman Benn	Corporate consultees		Private (3)
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## Cabinet Member Decisions - March 2013

Ref **Decision** Further information

Ward(s)

Report to Full Council

Cabinet Member(s) Responsible

Officer Contact for further information

Consultation on the decision

NEW ITEM

Private decision?

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## Cabinet meeting - 25 April 2013

833b	<b>Accessible Hillingdon - Supplementary Planning Document - POLICY FRAMEWORK</b>	Cabinet will be asked to approve the planning document following consultation and recommend to Council for adoption. The document will update supplementary planning guidance to developers and planning applicants on accessible housing, access to public buildings and inclusive environments in light of the Hillingdon Local Plan (i.e. both Part 1 and the saved policies which now constitute Part 2) and the 2011 London Plan.	All	09-May-13	Cllr Keith Burrows	RS - Ali Kashmiri / Charmian Baker	Various stakeholders	New	
894 Page 7	<b>Hillingdon's Health and Wellbeing Strategy 2012-2015</b>	Following consultation approved by Cabinet in December 2012, this report will seek approval of a Health and Wellbeing Strategy, developed in partnership between the Council, Hillingdon's Clinical Commissioning Group and Voluntary Sector partners. The Health and Wellbeing Board has a duty to prepare such a strategy, which will also need to be approved by key partners.	Various		Cllr Ray Puddifoot and Cllr Philip Corthorne	CS / SC&H - Paul Feven / Linda Sanders	Partner organisations		
741b	<b>Hillingdon Housing Strategy 2012 - 2015, Tenancy Strategy, Tenancy Policy and Allocation Policy - POLICY FRAMEWORK</b>	Following a period of public and tenant consultation, Cabinet will consider a comprehensive set of draft policies in relation to Housing. The draft Housing Strategy will set out the direction of Hillingdon's approach to housing. The Tenancy Strategy will reflect local housing needs along with a Tenancy Policy which will set out how the Council intends to provide social housing. An Allocations Policy will set out the Council's own priorities for how social housing will be used to determine entitlement and eligibility.	All	09-May-13	Cllr Philip Corthorne	RS / FD - Paul Feven & Neil Stubbings	Public, tenants, a range of partner organisations, SCHH staff and other stakeholders. Social Services, Health and Housing POC		

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SI	<b>Supported Housing Programme</b>	This report will update Cabinet and request any necessary decisions in order to progress the Council's Supported Housing Programme and HRA Pipeline projects, in order to upgrade and build new homes for residents and vulnerable adults in the Borough.	Various		Cllr Jonathan Bianco	RS - Norman Benn	Corporate consultees		Private (3)

Ref **Decision** Further information

Ward(s)

Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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## Cabinet meeting - 23 May 2013

897	<b>Joint Adult Mental Health Commissioning Plan 2013 - 15</b>	Following consultation approved by Cabinet in December 2012, this report will seek approval of the joint commissioning plan for all adults with mental health needs, including dementia.	All		Cllr Philip Corthorne & Cllr Scott Seaman-Digby	FD / SC&H - Paul Feven / Andrew Thiedeman	key stakeholders		
SI	<b>Supported Housing Programme</b>	This report will update Cabinet and request any necessary decisions in order to progress the Council's Supported Housing Programme and HRA Pipeline projects, in order to upgrade and build new homes for residents and vulnerable adults in the Borough.	Various		Cllr Jonathan Bianco	RS - Norman Benn	Corporate consultees		Private (3)

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Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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## Cabinet meeting - 20 June 2013

SI	<b>Supported Housing Programme</b>	This report will update Cabinet and request any necessary decisions in order to progress the Council's Supported Housing Programme and HRA Pipeline projects, in order to upgrade and build new homes for residents and vulnerable adults in the Borough.	Various		Cllr Jonathan Bianco	RS - Norman Benn	Corporate consultees		Private (3)
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Ref **Decision** Further information

Ward(s)

Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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# Cabinet Member Decisions - June 2013

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## WORK PROGRAMME AND MEETING DATES IN 2012/13

**Contact Officer:** Charles Francis  
**Telephone:** 01895 556454

### REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

### OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### INFORMATION

All meetings to start at 7.00pm unless otherwise indicated.

<b>Meetings</b>	<b>Room</b>
<b>19 June 2012</b>	<b>CR 5</b>
<b>31 July 2012</b>	<b>CR 5</b>
<b>11 September 2012</b>	<b>CR 5</b>
<b>9 October 2012</b>	<b>CR 5</b>
<b>7 November 2012</b>	<b>CR 6</b>
<b>11 December 2012</b>	<b>CR 5</b>
<b>30 January 2013 * - 6pm</b>	<b>CR 5</b>
<b>27 February 2013 *- 6pm</b>	<b>CR 5</b>
<b>27 March 2013</b>	<b>CR 5</b>
<b>24 April 2013</b>	<b>CR 6</b>

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PART 1 – MEMBERS, PUBLIC AND PRESS

Social Services, Health and Housing POC – 27 March 2013

Social Services, Health & Housing Policy Overview Committee

**2012/13 DRAFT Work Programme**

<b>Meeting Date</b>	<b>Item</b>
<b>19 June 2012</b>	Review Topics 2012/13
	Population Flows and the Impact on Housing Services in Hillingdon – Progress Report
	Cabinet Forward Plan
	Work Programme

<b>31 July 2012</b>	Major Reviews in 2012/13 - Scoping Report and Discussions
	Budget Planning Report for SSH&Hsg
	Cabinet Forward Plan
	Work Programme

<b>11 September 2012</b>	Major Reviews in 2012/13 – First Review
	Witness Session 1 / Background report
	Annual Complaints Report - SSCH&H – (moved to 7 November)
	Cabinet Forward Plan
	Work Programme

<b>9 October 2012</b>	Major Reviews in 2012/13 – First Review
	Witness Session 2
	Safeguarding Vulnerable Adults – Annual Report
	Cabinet Forward Plan
	Work Programme

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PART 1 – MEMBERS, PUBLIC AND PRESS

Social Services, Health and Housing POC – 27 March 2013

<b>7 November 2012</b>	Major Reviews in 2012/13 – First Review Information report & Witness Session 3
	Major Reviews in 2012/13 – Second Review Scoping report (provisional) – deferred to December
	Update on previous review recommendations
	Annual Complaints Report - SSCH&H
	Cabinet Forward Plan
	Work Programme

<b>11 December 2012</b>	Major Reviews in 2012/13 – First Review Draft Framework Report / Draft Recommendations
	Major Reviews in 2012/13 – Second Review Scoping report
	Cabinet Forward Plan
	Work Programme

<b>30 January 2013</b>	Budget
	Major Reviews in 2012/13 – First Review Draft Report
	Cabinet Forward Plan
	Work Programme

<b>27 February 2013</b>	Cabinet Forward Plan
	Work Programme

<b>27 March 2013</b>	Update on Welfare Reforms
	Cabinet Forward Plan
	Work Programme

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PART 1 – MEMBERS, PUBLIC AND PRESS

Social Services, Health and Housing POC – 27 March 2013

<b>24 April 2013</b>	Market Development and Adult Social Care
	Cabinet Forward Plan
	Work Programme

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Social Services, Health and Housing POC – 27 March 2013